

# RUSTENBURG LOCAL MUNICIPALITY

**OFFICE OF THE MUNICIPAL MANAGER**  
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## LIBRARY & INFORMATION SERVICES

Description	Old Tariff	Current Tariff 2016/17	Proposed 2017/18	" Proposed 2018/19 "	" Proposed 2019/20 "	2017/18 INCREASE
	R/C	R/C	R/C	R/C	R/C	R / C
<b>FEES FOR OVERDUE LIBRARY MATERIAL</b>						
Fine per week or part thereof (three days grace during first week)	R2,50 per item	R3,50 per item	R3,71 per item	R4,00 per item	R4,20 per item	R 0.21
Maximum fine	R60,00 per item	R65,00 per item	R68,90 per item	R73,03 per item	R77,41 per item	R 3.90
<b>FEES FOR DAMAGED OR LOST LIBRARY MATERIAL AND MEMBERSHIP CARD</b>						
Loss or serious damage to any library material	Purchase price plus a 10% administration charge	Purchase price plus a 10% administration charge	Purchase price plus a 10% administration charge	Purchase price plus a 10% administration charge	Purchase price plus a 10% administration charge	
Any material mutilated, defaced, marked, creased or damaged by water, heat, fire, animals, or any other thing, but can still be circulated:						
Purchase price lower than R50,00	R10,00 fine per item	"R11,50 fine per item"	R12,00 fine per item	R 12,60 per item	R 13,00 per item	R 0.50
Purchase price higher than R50,00	R15,00 fine per item	"R16,50 fine per item"	R18,00 fine per item	R 19,00 fine per item	R 20,00 fine per item	R 1.50
Protective coverings of library material removed or damaged	R10,00 fine per item	R11,50 fine per item	R12,00 fine per item	R12,60 fine per item	R13,10 fine per item	R 0.50
Membership card lost or damaged -						
Issuing of duplicate card to adults	R20,00 per card	R22,00 per card	R24,00 per card	R25,50 per card	R27,00 per card	R 2.00
Issuing of duplicate card to children	R15,00 per card	R16,50 per card	R18,00 per card	R19,00 per card	R20,00 per card	R 1.50
<b>MEMBERSHIP AND USER FEES</b>						
<b>Membership fees for loan services</b>						
<b>Books</b>						
Persons residing and/or employed within the area of jurisdiction of the Rustenburg Local Municipality	Free of charge	Free of charge	Free of charge	Free of charge	Free of charge	
Persons residing and/or employed outside the area of jurisdiction of the Rustenburg Local Municipality -						
(a) Adults (non refundable fee)	R55,00 per person per year	R64,10 per person per year	R68,30 per person per year	R73,00 per person per year	R75,00 per person per year	R 4.20
(b) Children (non refundable fee)	R25,00 per person per year	R27,60 per person per year	R29,00 per person per year	R35,00 per person per year	R37,50 per person per year	R 1.40
<b>Audio-visual material</b>						
Records, compact discs and cassettes -						
(a)Persons residing and/or employed within the area of jurisdiction of the Rustenburg Local Municipality	R45,00 per person per year	R49,70 per person per year	R52,20 per person per year	R55,00 per person per year	R57,00 per person per year	R 2.50
(b)Persons residing and/or employed outside the area of jurisdiction of the Rustenburg Local Municipality	R80,00 per person per year	R88,50 per person per year	R93,00 per person per year	R98,00 per person per year	R99,50 per person per year	R 4.50
Books on tape, videos and art prints						
(a)Persons residing and/or employed within the area of jurisdiction of the Rustenburg Local Municipality	R30,00 per person per year	R33,10 per person per year	R34,80 per person per year	R37,00 per person per year	R39,00 per person per year	R 1.70
(b)Persons residing and/or employed outside the area of jurisdiction of the Rustenburg Local Municipality	R50,00 per person per year	R55,20 per person per year	R58,00 per person per year	R61,50 per person per year	R63,00 per person per year	R 2.80
Reservation and external request						
Reservation of library material out on loan	R3,50 per item	R3,90 per item	R4,10 per item	R5,00 per item	R5,30 per item	R 0.20
Provincial library loans	R4,50 per item	R5,10 per item	R5,40 per item	R6,00 per item	R6,20 per item	R 0.30
Inter-library loans (on national level)						
(1) Books	R4,50 per request plus costs imposed by lending library	R5,10 per request plus costs imposed by lending library	R5,40 per request plus costs imposed by lending library	R6,00 per request costs imposed by lending library	R6,30 per request costs imposed by lending library including photocopy costs	R 0.30
(2) Non-book material (periodicals, music scores, etc)	R 4,50 per request plus costs imposed by lending library, including photocopy costs	R 5,10 per request plus costs imposed by lending library, including photocopy costs	R5,40 per request plus costs imposed by lending library, including photocopy costs	R6,00 per request costs imposed by lending library including photocopy costs	R6,30 per request costs imposed by lending library including photocopy costs	R 0.30
<b>SABINET (Computerised national information network)</b>						
Information searches	R2,50 per enquiry unit	R2,90 per enquiry unit	R0,00	R0,00	R0,00	0
Inter-library loans via SABINET: Service discontinued and is now offered free of charge by the Provincial Library Service	R4,00 per request, R2,00 per enquiry unit plus costs of lending library/institution	R0,00 per request, R2,00 per enquiry unit plus costs of lending library/institution	R 0.00	R0,00	R0,00	R 0.00
<b>Internet</b>						
Internet search/access	Free of charge: Province will be supplying access(PIA)	Free of charge: Province will be supplying access(PIA)	Free of charge: Province is supplying access to internet for free(PIA)	Free of charge: Province is supplying access to internet for free(PIA)	Free of charge: Province is supplying access to internet for free(PIA)	
Internet printouts	R5,00 per A4 page	R5,50 per A4 page	R5,80 per A4 page	R6,40 per A4 page	R6,70 per A4 page	R 0.30
<b>§ A4 paper (black &amp; white)</b> Tariff revised to bring it to par with photocopy charges. The Library does not have colour printing functions, only black and white function.	R3,00 per A4 page	R3,40 per A4 page	R1,00 per copy	R1,00 per copy	R1,50 per copy	R 0.50
<b>§ A4 paper (colour)</b> Tariff revised to bring it to par with photocopy charges. The Library does not have colour printing functions, only black and white function.	R6,00 per A4 page	R6,60 per A4 page	R0,00 per copy	R0,00 per copy	R0,00 per copy	R 0.00
<b>Computer printouts</b>						
Black ink printouts	R3,00 per A4 page	R3,40 per A4 page	R3,60 per A4 page	R 4,00 per A4 page	R 4,30 per A4 page	R 0.20
Colour ink printouts	R6,00 per A4 page	R6,60 per A4 page	R6,90 per A4 page	R7,30 per A4 page	R7,50 per A4 page	R 0.30
<b>Photocopies</b>						
A4 paper (black & white)	R0,70 per copy	R1,00 per copy	R1,50 per copy	R2,00 per copy	R2,50 per copy	R 0.50
A3 paper (black & white)	R1,30 per copy	R2,00 per copy	R3,00 per copy	R4,00 per copy	R4,50 per copy	R 1.00
A4 paper (colour)	R3,00 per copy	R3,00 per copy	R4,00 per copy	R5,00 per copy	R5,50 per copy	R 1.00
A3 paper (colour)	R6,00 per copy	R6,00 per copy	R8,00 per copy	R9,00 per copy	R9,50 per copy	R 2.00
<b>Facsimiles</b>						
Facsimiles received	R3,00 per page	R3,50 per page	R4,00 per page	R4,50 per page	R5,00 per page	R 0.50
Facsimiles sent	R3,50 per page	R4,00 per page	R4,50 per page	R5,00 per page	R5,50 per page	R 0.50
<b>Other services</b>						
Services such as the provision of reference, study and reading facilities, information and reference enquiries, reader guidance services, etc	Free of charge	Free of charge	Free of charge	Free of charge	Free of charge	
<b>RENTING OF AUDITORIUMS AND EQUIPMENT</b>						
The full amount payable must be paid when making the reservation						
The breakage deposit indicated below will only be refunded if there were no losses or damages						
<b>Library auditoriums and activity rooms</b>						
Cultural associations and clubs, educational institutions, community development agents and welfare organisations: <b>Regular use</b>	R100,00 deposit and R150,00 rent per occasion	R150,00 deposit and R200,00 rent per occasion	"R200,00 deposit and R250 rent per occasion"	R250,00 deposit and R300,00 rent per occasion	R300,00 deposit and R350,00 rent per occasion	R 50.00
Cultural associations and clubs, educational institutions, community development agents and welfare organisations: <b>Ad hoc use</b>	R100,00 deposit and R150,00 rent per occasion	R150,00 deposit and R200,00 rent per occasion	"R250,00 deposit and R300 rent per occasion"	R300,00 deposit and R350,00 rent per occasion	R350,00 deposit and R400,00 rent per occasion	R 100.00
Businesses or profit-seeking body or individual	R150,00 deposit and R250,00 rent per occasion	"R200,00 deposit and R300,00 rent per occasion"	"R100,00 deposit and R400,00 rent per occasion"	R300,00 deposit and R450,00 rent per occasion	R350,00 deposit and R450,00 rent per occasion	R 100.00
<b>Equipment</b>						
Use of TV and video machine, slide or film projector, overhead projector, data video projector (with screen where required) and sound equipment -						
(a) Organisations indicated in points 4.1.1 and 4.1.2 above	Similar than for the equipment of the Civic Centre	Similar than for the equipment of the Civic Centre	Similar than for the equipment of the Civic Centre	Similar than for the equipment of the Civic Centre	Similar than for the equipment of the Civic Centre	
(b) Businesses or profit-seeking body or individual	Similar than for the equipment of the Civic Centre	Similar than for the equipment of the Civic Centre	Similar than for the equipment of the Civic Centre	Similar than for the equipment of the Civic Centre	Similar than for the equipment of the Civic Centre	